

**APPENDIX I**

**EAST AYRSHIRE COUNCIL**

**SOCIAL WORK INSPECTION UNIT ADVISORY COMMITTEE OF THE SOCIAL  
WORK COMMITTEE**

**MINUTES OF MEETING HELD ON FRIDAY 14 AUGUST 1998 AT 1415 HOURS IN  
THE DALSALLOCH CENTRE, AUCHINLECK**

**PRESENT:** Councillor Jane Darnbrough; Lindsay Stirrat, George Nutman, Babs Gallacher, Peter Neely, Archie Henderson, Amy Kinnaird and Maria Brady.

**ATTENDING:** Douglas Bulloch, Director of Social Work and Melanie Macleod, Administrative Officer.

**APOLOGIES:** Councillor Kathleen Hall; Moira Young and Maureen Morris.

**CHAIR:** Councillor Jane Darnbrough, Chair.

**MINUTES OF PREVIOUS MEETINGS**

1. There were submitted for information and noted the undernoted Minutes (circulated):-
  - 1.1 **SOCIAL WORK INSPECTION UNIT ADVISORY COMMITTEE OF 27 FEBRUARY 1998**
  - 1.2 **SOCIAL WORK INSPECTION UNIT ADVISORY COMMITTEE OF 20 MARCH 1998**

**SOCIAL WORK DEPARTMENT INSPECTION UNIT - ANNUAL REPORT 1997/98**

2. There was submitted a report dated July 1998 (circulated) by the Director of Social Work on the Inspection, Registration and Complaints Unit.

It was agreed:-

- (i) that it be remitted to the Director of Support Services, in consultation with the Chair, to summarise the views expressed by the Members of the Advisory Committee on its work over the past year and future role, for inclusion in the Annual Report; and
- (ii) otherwise to note the content of the report.

**RECRUITMENT, SELECTION AND CHAIRING OF THE ADVISORY COMMITTEE  
AND DEVELOPMENT OF LAY INSPECTION**

3. There was submitted a report dated 11 August 1998 (circulated) by the Director of Social Work on (i) decisions made by the Social Work Committee in relation to the Inspection Unit Advisory Committee; (ii) the current arrangements in place for the Inspection Unit Advisory Committee and on proposed arrangements for the future recruitment and selection of Advisory Committee Members; (iii) proposed arrangements for the chairing of future Advisory Committee meetings; and (iv) the development of a pilot scheme of lay inspection.

It was agreed:-

- (i) to note that the Director of Social Work held nominations for vacant user/carer Members of the Advisory Committee, and that these would be presented to Council for approval;
- (ii) to note that the Director of Social Work bring forward proposals for the operation of lay inspection for consideration by Committee; and
- (iii) to postpone consideration of the election of an independent Chair of the Committee to the end of the meeting.

### **INSPECTION REPORTS**

**4.** There were submitted and, unless otherwise stated, noted various reports (circulated) by the Director of Social Work as detailed in respect of inspections undertaken at the undernoted premises.

**4.1 AFFLECK HOUSE, AUCHINLECK** - Report dated 12 March 1998.

Amy Kinnaird joined the meeting during discussion of the above item.

**4.2 BELLSFORD, KILMARNOCK** - Report dated 9 July/28 October 1997.

It was agreed:-

- (i) to note that the Senior Depute Director of Social Work would be invited to attend a future information session of the Advisory Committee to give a general presentation on the work of residential units for young people in general, for the information of Advisory Committee Members; and
- (ii) otherwise to note the contents of the report.

**4.3 BELLSFORD, KILMARNOCK** - Report dated 19 May 1998.

**4.4 CARRICK VIEW HOSTEL, AUCHINLECK** - Report dated 2 March 1998.

**4.5 CATRINE ENABLE** - Report dated 3 June 1998.

**4.6 CESSNOCK GARDENS, HURLFORD** - Report dated 10 March 1998.

**4.7 DEAN HOUSE, KILMARNOCK** - Report dated 9 June 1998.

**4.8 DEAN HOUSE, KILMARNOCK** - Report dated 13 January 1998.

**4.9 DOONBANK HOUSE, PATNA** - Report dated 12 February 1998.

**4.10 DOONBANK HOUSE, PATNA** - Report dated 16 October 1997.

**4.11 DUNSELMA, FENWICK** - Report dated 5 February 1998.

**4.12 THE FLUSH, STEWARTON** - Report dated 7 February 1998.

**4.13 GLEBE ATC, KILMARNOCK** - Report dated 13 May 1998.

**4.14 GLEBE HOUSE, DALMELLINGTON** - Report dated 15 May 1998.

**4.15 HILLHOUSE, KILMARNOCK** - Report dated 19 January 1998.

**4.16 HURLFORD ENABLE** - Report dated 14 October 1997.

**4.17 HURLFORD ENABLE** - Report dated 27 February 1998.

**4.18 HURLFORD ATC** - Report dated 1 July 1997.

**4.19 HURLFORD RESOURCE CENTRE** - Report dated 8 June 1998.

**4.20 KERRMUIR HOSTEL, HURLFORD** - Report dated 6 August 1997.

**4.21 KEY HOUSING, KILMARNOCK** - Report dated 16 February 1998.

It was agreed:-

- (i) that the Head of Inspection, Registration and Complaints Unit would give a presentation during a future informal session of the Advisory Committee to provide clarification on the term "fit person", for the information of Advisory Committee Members; and
- (ii) otherwise to note the content of the report.

**4.22 KIRKLEA, KILMARNOCK** - Report dated 9 February 1998.

**4.23 KNOWEVIEW, DALMELLINGTON** - Report dated 21 May 1998.

**4.24 NAZARETH HOUSE, KILMARNOCK** - Report dated 3 March 1998.

**4.25 NEWHOUSE, HURLFORD** - Report dated 11 February 1998.

**4.26 NIGHTINGALE HOUSE, AUCHINLECK** - Report dated 14 January 1998.

**4.27 ROSEBANK, KILMARNOCK** - Report dated 17 February 1998.

**4.28 ROSS COURT, GALSTON** - Report dated 23 October 1998.

**4.29 ROSS COURT, GALSTON** - Report dated 20 May 1998.

**4.30 SPRINGHILL HOUSE, KILMARNOCK** - Report dated 23/24 July 1997.

**4.31 SPRINGHILL HOUSE, KILMARNOCK** - Report dated 21 March 1998.

**4.32 THORNTOUN LTD, CROSSHOUSE** - Report dated 2 June 1998.

**4.33 WEST PARK, GALSTON** - Report dated 4 June 1998.

**4.34 WOODSIDE HOUSE, MAUCHLINE** - Report dated 18 February 1998.

**4.35 WOODSIDE HOUSE, MAUCHLINE** - Report dated 10 June 1998.

**5. CHAIRING OF THE ADVISORY COMMITTEE**

The Advisory Committee resumed consideration of the future chairing of the Social Work Inspection Unit Advisory Committee.

It was agreed to recommend to the Social Work Committee the nomination of Amy Kinnaird as Chair of the Advisory Committee for a period of one year from the date of the next Advisory Committee meeting.

The meeting terminated at 1600 hours.